



On behalf of

# Whitgreave Parish Council

## Meeting Minutes

**Monday 4<sup>th</sup> December 2023, 07:30pm**

### **L25/001 Attendance and Apologies**

Attendance: Mr Paul Stubbs, Mr Geoff Collier, Mrs Cathy Collier, Mr Brian Phillips,  
Miss Rebeckah Richards and Mr Jack Rose.

Apologies: Mr Steve Newbold

### **L25/002 Approve the minutes from the previous meeting**

Agreed and signed.

### **L25/003 Declaration of Interest**

No declaration.

### **L25/004 Public Participation**

No participation from the public.

### **L25/005 Correspondence Received**

- **Parish Precept 2024-25:** Due to the increase of 2.6% to allow for a similar precept to 2023-24, it was agreed a 5% increase overall is to be proposed. This is to allow sufficient funds for any future projects and compulsory commitments within the parish.
- **House of Bread Donations:** Agreed that WPC is too small of an organisation to be able to donate towards this charity. Rebeckah will write back to confirm this. It was also agreed that information on this will be issued via the Parish E-Book and put on the notice board for members of the parish to contribute, should they wish.
- **SPCA Clerks the Knowledge:** Training was agreed for the Clerk. 2024 dates are to be confirmed by SPCA. This will be picked up in the new year.
- **SPCA Government Services Pay Agreement for 2023:** Currently not applicable to WPC. Will keep in mind for future reference.
- **Review of SPCA Advice Service:** Brian will be putting together a review, based on his correspondence with them. Rebeckah will then forward onto SPCA.
- **Civic Amenity Visits 2024:** Currently not applicable to WPC. Will keep in mind for future reference.
- **Reconnected – Free Support in Staffordshire for 55+:** Agreed this information will be issued via the Parish E-Book and displayed on the notice board.

### **L25/006 Financial Accounts**

Due to Rebeckah not currently having access to the bank account, a report has been put together from the bank statements, received by Cathy.

Paul will be contacting the bank to see how Rebeckah can gain access going forward.

### **L25/007 Pets at Home Traffic Situation**

It was decided that a letter would be issued to David Williams, who is the Cabinet Member for Highways and Transport, to pointing out the issues that the road closures and diversions have caused and asking who knows of the ongoing troubles and are they concerned. Brian will be putting this letter together with his ongoing knowledge of the situation. It will be agreed by the councillors before issuing.

Jack Rose will also be looking into the possible benefits of Section 106. *Note: Section 106 agreements are drafted when it is considered that a development will have significant impacts on the local area that cannot be moderated by means of conditions attached to a planning decision.*

### **L25/008 Discuss the Parish E-Book**

To aid further addresses for the Parish E-Book, a sign will be made for the notice board and reminders will be put on emails going forward, to encourage communication between neighbours.

Brian will also be putting together a list of address for councillors to go door-to-door, to ensure members of the parish are all aware of the communications available.

### **L25/009 Progress of the Parish Website**

Access to the website is ongoing. Rebeckah will contact Chess who provide the website, to assist in accessing the page.

### **L25/010 Planning Applications**

No planning submitted.

### **L25/011 Any Other Business / Emergency Issues**

- **WPC email access:** Due to the newly appointed clerk, it was agreed that access to the whitgreaveparishcouncil@gmail.com email will be solely manned by the clerk with all correspondence being sent to the councillors individually. This is to aid any emails being missed and not responded to.
- **Waste Collections:** Due to the increased Brown Bin charges, a member of the parish has been using the Green Bin for garden waste. After some time of doing this, the council have refused to take the bin. The outcome from this is, can the Green Bin take Garden Waste and if not, why? Jack Rose will be looking further into this.
- **Sign Post on Green Lane:** It was noticed by Jack Rose that the sign on the end of Green Lane is facing the wrong way. Jack will be contacting the council to rectify this.

### **L25/012 Further Meeting Information**

The next meeting will be on Monday 4<sup>th</sup> March 2024 at 07:30pm, at St. John's Church, Whitgreave.